

December 21, 2016

The Honourable Marc Garneau, P.C., M.P.
Minister of Transport
House of Commons
Ottawa, Ontario, K1A 0A6

Dear Minister Garneau,

As 2016 comes to a close the Board of Directors and Senior Management team at PortsToronto would like to wish you the best of the season and thank you and your team for another year of support, collaboration and team work. We have had a very busy and productive year at PortsToronto with Billy Bishop Toronto City Airport, the Port of Toronto and the Outer Harbour Marina all experiencing another year of successful growth and public service.

We are pleased to confirm that Billy Bishop Airport welcomed approximately 2.7 million passengers in 2016, representing an 8% increase, which is in line with our managed growth approach to ensuring balance along Toronto's waterfront. Further, June, July and August were the busiest months in our history with an average of 260,000 passengers per month using the airport for business and leisure travel, and October 7 marked our busiest day in history with 13,000 passengers coming and going through our airport in a single day.

Other achievements for the year included:

- **Airfield:** Successfully completed year one of a three-year rehabilitation of the airfield at Billy Bishop Airport that resulted in no disruption to flights or the community.
- **Noise:** Noise complaints were down 38% for the year and have in fact been declining for the last several years due to policies and procedures put in place to mitigate noise.
- **GRE:** Construction of a Ground Run-up Enclosure (GRE) began this fall and will be completed in spring 2017. PortsToronto worked closely with the City of Toronto on planning the structure which will significantly dampen the noise associated with engine testing and is only the second of its kind in Canada.
- **Preclearance:** The preclearance bill was signed into law by President Obama late in December bringing us one step closer to offering the efficiency and convenience of preclearance at Billy Bishop Airport.
- **Security:** PortsToronto completed a Transport Canada security audit with a notable fourth successive year citing zero deficiencies. We also completed a security-focused, table-top exercise and undertook a full-scale emergency exercise with all of our emergency response partners including Toronto Police and Toronto Fire.

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PortsToronto owns and operates | PortsToronto possède et exploite :

BILLY BISHOP TORONTO CITY AIRPORT | AÉROPORT BILLY BISHOP DE TORONTO | PORT OF TORONTO | PORT DE TORONTO | OUTER HARBOUR MARINA | MARINA DE L'AVANT-PORT

- **Tunnel:** The pedestrian tunnel celebrated its first anniversary and PortsToronto confirmed that 90% of passengers now use the tunnel, which has led to a marked decrease in traffic and congestion in the area.
- **Access:** A new enhanced shuttle bus system was introduced in the spring to further encourage passengers to seek alternative modes of transportation to/from the airport. Currently, 40% of our passengers walk, bike, shuttle or take public transportation to Billy Bishop Airport – the highest percentage of non-single-vehicle access in North America.
- **Terminal:** PortsToronto worked with terminal owners Nieuport Aviation on a plan to enhance the passenger terminal to provide additional space for passengers and retail amenities as well as a future preclearance facility and an 11th gate to better manage passenger flow and capacity during peak periods.
- **Awards:** Billy Bishop Airport won multiple awards including:
 - 2016 ACI Airport Service Quality Award: *Top Regional Airport in North America*
 - Skytrax 2016: *Top Regional Airport in North America*
 - 2016 Conde Nast Traveler: *#4 Best International Airport*
- **Customer Satisfaction:** An Environics poll reported 99% customer satisfaction among those who have used Billy Bishop Airport.
- **Port:** The Port of Toronto had another strong year reporting approximately 1.7 million metric tonnes of cargo, bringing cement, salt and sugar into the City of Toronto. Cruise ships also travelled into the port with 7 ships carrying 2,400 passengers arriving in 2016.
- **Governance:** PortsToronto held 46 board and committee meetings; generated a new Governance Manual and a new User Group Nomination Policy; and convened a User Group meeting to launch the new process that reflects your government’s priorities.
- **Sustainability:** PortsToronto released its first Sustainability Report with the second annual report set to launch February 2017.
- **Public Engagement:** Four public Community Liaison Committee meetings were held in 2016 in addition to public meetings held to report our financial results (AGM), share information on the GRE, and neighbourhood meetings regarding the terminal upgrade.

It’s been a busy year indeed but one we are immensely proud of. Once again, thank you to the Transport Canada team for its support and counsel over the year on many files. We look forward to a similarly productive 2017 and wish everyone a Happy Holiday season.

Sincerely,



Geoffrey Wilson
CEO

Cc: Michael Keenan, Deputy Minister
Catherine Higgins, ADM, Programs
Shawn Tupper, ADM, Policy
Michael Stephenson, RDG, Ontario Region
Robert Poirier, PortsToronto, Board Chair

Jan Innes, PortsToronto, Director – Province of Ontario Rep
Amanda Watson, PortsToronto, Director – City of Toronto Rep
Jeremy Adams, PortsToronto, Director, Communications Comm Chair
Sean Morley, PortsToronto, Director, Governance & HR Comm Chair
Mark Curry, PortsToronto, Director, Pension, Audit & Finance Chair