

## Contractor (Requestor) Information

A Hot Work permit is required for a temporary operation involving open flames or producing heat and/or sparks, in an identified Confined Space or in the near vicinity of stored flammable products Hot Work includes cutting, welding, brazing, grinding, soldering, thawing pipes, torch applied roof covers, and any operation involving open flames, generating sparks or heat. A Hot Work Permit application may be required upon reviewing the Site Specific Plan and is to be completed and submitted by the Contractor to the PortsToronto Health and Safety Manager, a minimum of **5 business days** prior to commencing such work.

FAP #: \_\_\_\_\_ Project Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_  
*Last* *First*

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_  
*Street Address*

\_\_\_\_\_  
*City* *Province* *Postal Code*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Work being done by (if different from Applicant):

Contact Name (Site): \_\_\_\_\_  
*Last* *First*

Company Name: \_\_\_\_\_

Phone (Site): \_\_\_\_\_ Email: \_\_\_\_\_

## Description of Proposed Hot Works

Address/Exact Location of Work: \_\_\_\_\_

Nature of Work: \_\_\_\_\_

Date/ Time Period of Hot Work: \_\_\_\_\_



# Hot Works Permit Application

**Requested by:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Approval**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
\_\_\_\_\_

***A copy of the present Hot Work Permit will be posted at the location of Hot Work during the whole duration of it. NOTE: The Hot Work Permit is valid only on the Date and the Time Period indicated above.***

**Hot Works Precaution Checklist (to be completed by Requestor)**

**General:**

- Available sprinkler, extinguishers and Standpipes are in service.
- Fire Detection Services protected to eliminate false alarms
- Equipment is in good repair

**Within 10 m of work and buildings:**

- Flammable liquids, dust, lint and oily deposits removed
- Explosive atmosphere in area eliminated
- Floor swept clean
- Combustible floor protected
- Remove other combustibles where possible, or protect with fire-resistant material or metal shield
- Fire resistive traps suspended beneath work
- Combustibles on other side of walls moved away
- Enclosed equipment cleaned of all combustibles
- Containers purged of flammable liquids and vapours.

**Fire Watch Work Area Monitoring:**

- Fire watch will be provided by the contractor during work and for 30 minutes afterward
- Fire watch supplied with suitable extinguisher, Minimum Rating of 4A, 40BC
- Fire watch trained in the use of emergency equipment and in sounding alarm
- Fire watch may be required for adjoining areas, above and below

**Signature**

**Upon completion of the Hot Work, the Hot Work Permit will be signed and returned to the Health & Safety Manager**

*I hereby confirm the completion of the Hot Work described above:*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_