



PortsToronto

Billy Bishop Toronto City Airport

Community Liaison Committee

November 22, 2023

Meeting #52

Virtual Meeting

Toronto, Ontario

Minutes prepared by:





These meeting minutes were prepared by LURA Consulting. LURA provides neutral third-party consultation services for the Ports Toronto Community Liaison Committee (CLC). These minutes are not intended to provide verbatim accounts of committee discussions. Rather, they summarize and document the key points made during the discussions, as well as the outcomes and actions arising from the committee meetings. If you have any questions or comments regarding the Meeting Minutes, please contact either:

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OR

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Summary of Action Items from Meeting #52

Action Item	Action Item Task	Who is Responsible for Action Item
M#52-A1	Finalize CLC Meeting #51 Minutes and post to the PortsToronto website.	LURA
M#52-A2	PortsToronto look into sharing Q400 monthly movements for 2022.	PortsToronto
M#52-A3	Noise Subcommittee to discuss noise reduction methodologies related to construction work.	Noise Subcommittee
M#52-A4	LURA to share proposed CLC meeting dates for 2024 for confirmation.	LURA

Name	Organization (if any)	Attendance
COMMITTEE MEMBERS		
Councillor Ausma Malik	Ward 10 – Spadina-Fort York	Absent
Bushra Mir	On behalf of Ward 10 – Spadina-Fort York	Present
MP Kevin Vuong	MP, Spadina-Fort York	Absent
Daiana Ferrari	On behalf of MP Kevin Vuong, Spadina-Fort York	Present
Jay Paleja	City of Toronto – Waterfront Secretariat	Present
Joanne Dobson	Air Canada	Absent
Brad Cicero	Porter Airlines	Regrets
Jennifer Quinn	Nieuport	Absent
Cheryl Stone	Nieuport	Absent
Nadia Dzula	Nieuport	Absent
Ryan White	Nieuport	Present
Matthew Kofsky	Toronto Board of Trade	Absent
William Peat	Ireland Park	Absent
Sarah Chapin	Waterfront Toronto	Present
Joan Prowse	Bathurst Quay Neighbourhood Association (BQNA)	Present
Bev Thorpe	Bathurst Quay Neighbourhood Association (BQNA)	Present
Michael Bethke	East Waterfront Community Association (EWCA)	Present
Hal Beck	York Quay Neighbourhood Association (YQNA)	Present
David Lewis	York Quay Neighbourhood Association (YQNA)	Present
Tony Farebrother	Toronto Island Community Association (TICA)	Present
Jerry Shiner	Toronto Island Community Association (TICA)	Absent
Natasha Francis	Waterfront Neighbourhood Centre	Present
Commander Paul Smith	HMCS York	Absent
Dave Purkis	Nav Canada	Absent
Indren Nair	Nav Canada	Absent
Matt Slaman	Art & Water	Absent
Oliver Hierlihy	Waterfront BIA	Present
Tim Kocur	Waterfront BIA	Present
Mark Maloney	University of Toronto – Municipal Affairs	Present
Massimo DeMaria	Harbourfront Centre	Absent
Samir Shajani	Harbourfront Centre	Absent
Bill Duron	Toronto Island Yacht Club	Present
Stacey Rodrigues	The Westin Harbour Castle	Present
PORTSTORONTO REPRESENTATIVES		
Michael Antle (Chair)	PortsToronto – Director, Airport Operations	Present
Roelof-Jan (RJ) Steenstra	PortsToronto – President and CEO	Absent
Warren Askew	PortsToronto – VP Airport	Present
Deborah Wilson	PortsToronto – VP Communications and Public Affairs	Present
Bojan Drakul	PortsToronto – VP Infrastructure, Planning and Environment	Regrets
Angela Homewood	PortsToronto – Project Lead, Tripartite Agreement	Present
Michael MacWilliam	PortsToronto – Director, Groundside Operations	Absent
Jessica Pellerin	PortsToronto – Manager, Media Relations and Public Affairs	Present

Jelena Ognjanovic	PortsToronto – Manager, Infrastructure, Planning and Environment	Absent
Chris Pearce	PortsToronto - Director, Airport Operations	Present
Stephen Klem	PortsToronto – Duty Manager	Present
Juhi Matta	PortsToronto – Senior Manager; Environment, Social and Governance (ESG)	Present
Sylvain Thériault	PortsToronto - Corporate Fire Chief	Present
Heather Dennis	PortsToronto – Project Assistant	Present
FACILITATION		
Alexander Furneaux	LURA Consulting	Present
Geoffrey Mosher	LURA Consulting	Present
Emily Summers	LURA Consulting	Present
GUESTS		
Bryan Bowen	Program Manager – Capital Projects; Parks, Forestry & Recreation; City of Toronto	Present

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1. Welcome

Alexander Furneaux (LURA) welcomed members of the Billy Bishop Toronto City Airport (abbreviated to Billy Bishop Airport subsequently) Community Liaison Committee (CLC) to the 52nd committee meeting.

2. Review of Meeting Minutes & Action Items

Mr. Furneaux provided an overview of the agenda. The meeting agenda is included in **Appendix A**. He noted that the minutes from CLC 50 were posted on [PortsToronto Community Engagement page](#) on October 25, 2023. Minutes from CLC 51 were shared with the CLC for review on November 1, 2023. Any comments or clarifications to these minutes are to be sent to LURA Consulting by December 4th, 2023 at which time they will be published.

M#52-A1 Finalize CLC Meeting #51 Minutes and post to the PortsToronto website.

3. Bathurst Quay Neighbourhood Plan Update

Mr. Furneaux welcomed Bryan Bowen (Program Manager – Capital Projects; Parks, Forestry & Recreation; City of Toronto) as a returning guest speaker. Mr. Bowen leads the City's implementation of the Bathurst Quay Neighbourhood Plan (BQNP), a series of projects transforming Eireann Quay next to the airport. Mr. Bowen provided an update presentation on the progress of several projects in the BQNP. His presentation is included in **Appendix B**. Important points from his presentation were:

- Work continues to rehabilitate the **Canada Malting Silos**. This is an ambitious multi-stage repair and repurpose the site from an eyesore to striking feature of Toronto's skyline. Ontario College of Arts and Design University (OCADU) has expressed interest in repurposing the basement of the north silo for an exhibition space. The silos will be illuminated at night (until 11:00 p.m.) through uplighting when complete. The lighting work is being installed by the same company that did lighting on the Jacques Cartier Bridge in Montréal. Work is currently underway to restore the "Canada Malting Co." lettering. The original tar paper was photographed before removal to restore the lettering. Lettering will be visible in January as the scaffolding begins to come down. The space between the north and south silos has been roughed-in in anticipation of the construction of the new park next to the silos.
- The **Corleck Building** (building at the south end of Eireann Quay) will be a hub for arts, culture, and heritage. It is leased by the non-profit Canada Ireland Foundation who are in the process of transforming the space. The exterior of the building is nearly complete and will be finished by the time the park opens next fall. The interior of the building is unlikely to be finished by next fall. The Foundation is preparing for a phased opening and continues to accept donations to support the work.
- **Bathurst Quay Common** will be the final piece that ties everything together. The new park includes a sundeck as a focal space on the waterfront with a flexible plaza space to the north for community and cultural events using the silos as a dramatic backdrop.
- **Eireann Quay** roadway has undergone public space improvements including a new mural by artist Shawn Howe. Efforts are being made to better define this space for people walking and riding bikes to create separate space from cars. Additional Indigenous medicinal healing gardens are planned.
- City Council gave direction to close the parking lot on **Spadina Pier**. This parking garage would have required extensive repairs to reopen due to a high-water table in the area. Currently the City is in the process of exploring what the future of this space can offer for public amenities. Consultation this summer and during Nuit Blanche revealed tremendous enthusiasm for the future of the site. There are ideas of using the site and the Malting Silos to project public art and film. Due to City budget pressures, some of the ideas for the transformation of the space will require a phased approach.

Following the presentation, Mr. Furneaux opened the floor to questions for Mr. Bowen.

The YQNA representative inquired if there was a lighting study conducted to confirm there won't be reflections into residences immediately facing the Malting Silos.

Mr. Bowen indicated that a formal study was not conducted, however tests of the lighting were conducted prior to remediation of the silos. The lighting proposed is very flexible and can be fine-tuned to remove lighting disturbance if it presents itself to the community. The City has made a commitment to the community to ensure this aspect of the project balances activation and mitigating disturbance.

The YQNA representative noted he is disappointed the Spadina Pier parking lot will not be restored and used for parking. He noted that with the coming Canderel development at 545 Lakeshore Boulevard West (bounded by Lakeshore Boulevard, Bathurst Street, and Queens Quay) represents a loss of parking spaces as well. There was hope that restoring the parking garage would help relieve some of the parking demand.

Mr. Bowen replied that the combined cost to maintain the parking garage in this high-water table area and historic data showing a loss of money at this parking site created the conditions that there is no viable business case to return the parking lot to use. It is acknowledged that there are parking challenges in the area. He noted that the Waterfront BIA continues to do a great job educating the community on where there is available parking – the Loblaws site is one example of a currently underused parking lot.

Warren Askew (PortsToronto) extended his congratulations to the City on the BQNP and noted the results so far look phenomenal. He noted that it is great to see these dramatic changes happening right on the airport's doorstep.

Mr. Bowen encouraged CLC members to contact him if they have further questions by email at Bryan.Bowen@toronto.ca or by phone at 647-462-5935.

4. Airport Updates

Mr. Furneaux introduced the Airport Updates item and provided the floor to PortsToronto staff to deliver their updates. PortsToronto's updates were accompanied by presentation slides included in **Appendix C**.

4a. Environment and Outreach Update

Juhi Matta (PortsToronto) introduced herself to the CLC and provided a brief overview on what Environment, Social, and Governance (ESG) refers to. She provided an overview of PortsToronto's ESG focus areas and key initiatives. She noted that PortsToronto aims to continually improve its ESG performance and will continue to involve CLC stakeholders on an ongoing basis. Ms. Matta encouraged CLC members to reach out to her by email at jmatta@portstoronto.com if they have specific questions or comments on ESG focus areas.

4b. Airport Operations Updates

Michael Antle (PortsToronto) provided an update on airport operations since the previous CLC meeting. Important points from his presentation were:

- **Passenger traffic across all Canadian Airports** is higher than 2022 and much higher than during the 2021 COVID-19 recovery.
- At **Billy Bishop Airport passenger traffic** throughout the summer was slightly lower than 2022 and still lower than 2019. Passenger numbers have been steady since March 2023.
- **Total aircraft movements** are slightly lower than 2022. Earlier in the year aircraft movements for 2023 were tracking similar to 2022 until May 2023.
- **Year-to-date compared to 2019** the airport is sitting at approximately three-quarters of the passenger and aircraft movements compared to pre-pandemic.
- **Q400 movements per month** in 2023 have been consistent for Porter, with fewer Air Canada movements from June to August due to fewer flights to Ottawa. Air Canada's movements have returned to pre-

summer.

- PortsToronto is working to advance the **Ground Noise Study**. Next steps for the project involves background noise monitoring which requires the participation of a minimum of three (3) households to host temporary, battery-powered monitors for one (1) week concurrently with other monitors. PortsToronto has been canvassing to get these locations confirmed and currently has two (2) locations identified. Ideally six (6) locations would be best, however three (3) location is acceptable. The study cannot proceed until this work is completed.
- The Noise Subcommittee has requested that funding be allocated to cover **DBZ weighted decibel measuring** at permanent noise monitor locations on the waterfront. Discussions are ongoing as to how these measurements will be used as DBZ weighted decibels are not currently used by noise modelling by the airport, city, or railways. Per the Subcommittee's request, DBZ weighted decibels are being measured as well as DBA weighted decibels in the Ground Noise Study. The most recent Noise Subcommittee Meeting from October 25th, 2023 includes a presentation from R. J. Burnside (Ground Noise Study consultants) detailing updates on the study progress.
[Link to Noise Subcommittee Meeting #18 Minutes \(October 25th, 2023\)](#)
- PortsToronto is starting to re-engage in **ASQ (Airport Service Quality) Program Surveys** at key areas of the airport surveys. Surveyors may approach outbound passengers to ask them where they are travelling to and if they are interested in participating in a survey. Information goes to the Airport Council International (ACI) sites and is compiled by multiple airports. It allows for comparison by airport size and passenger volume to assess performance.
- **Billy Bishop Airports commercial airlines** Porter, Air Canada, and Connect Airlines have minor updates. Connect Airlines is still waiting on Federal Airport Administration (FAA) approval and some proving flights to be completed before they begin operation. Air Canada had a summer lull in flights with regular service to Ottawa and Montreal now returned. Porter is refocusing service to Billy Bishop Airport and continues to do well here.
- The **slots** coordination committee has proposed no changes to the 246 slots for the summer 2024 season.

The YQNA representative requested that Q400 movements for 2022 be shared.

M#52-A2 PortsToronto look into sharing Q400 monthly movements for 2022.

The YQNA representative noted that R.J. Burnside developed a methodology for the Ground Noise Study based on input from the Noise Management Subcommittee, with disturbance from the airport being their primary concern. As such, the Ground Noise Study will provide measurements in both Z-weighted or DBZ (unweighted) and A-weighted or DBA, including impacts and sources. The analysis is unique to the airport and has been requested by the community members on the Noise Management Subcommittee, which may be helpful regarding problems faced by many residents.

The YQNA representative also noted that they are looking for DBZ measurements to be made in one-third octave bands similar to what Akoustic Engineering did for the airports a few years ago. The interest and motivation is to understand bass frequencies that are of most concern. Getting a reduction in bass frequencies that vibrates peoples' windows is an important goal for many in the community to reduce disturbance.

The YQNA representative inquired how the revised slot numbers are made from PortsToronto to the airline industry.

Mr. Askew replied that there is a global process that airport and airlines subscribe to for airports that are capacity constrained or slot controlled. Billy Bishop Airport is not capacity constrained but regulated by a process that PortsToronto put in place to manage noise. The slot process follows Worldwide Airport Slot Guidelines (WWASG). PortsToronto follows the process by making a slot declaration on a seasonal basis, this goes through the slot coordinator which is then provided to the airlines.

The YQNA representative inquired if a copy of process can be shared.

Mr. Askew noted this is available online through the IATA (International Air Transport Association) [website](#).

4c. Air Quality Update

Angela Homewood (PortsToronto) provided an update on the Bathurst Quay Neighbourhood Association Air Quality Study. Project partners met with the University of Toronto research team in October 2023. A public meeting is planned for the first quarter of 2024. The meeting will provide an overview of the types of pollutants, guidelines and regulations, and indoor and outdoor influences. In particular, Particulate Matter (PM) 2.5 and Ultrafine Particles (UFPs) and how their impacts differ will be outlined in the findings. The project team's next meeting in December will review the plan for the public meeting to encourage a productive dialogue moving forward.

The BQNA representative added that an upcoming meeting on December 4th, 2023 will seek to sharpen up communication about the study as the group prepares for a public meeting in Spring 2024. Comments were provided to the University of Toronto team to clarify slides, make points more clear, add a glossary, and remove some images.

4d. Master Plan Update

Ms. Homewood provided a brief update on the upcoming airport Master Plan. PortsToronto released a Request for Proposals (RFP) on November 15th, 2023 through MERX for consultants to bid on the 2024 Airport Master Plan process. The Master Plan will involve reviewing the airport's managed growth strategy, the implementation of Transport Canada required Runway End Safety Areas (RESA), and other aspects of the airport's future evolution on a 20-year time horizon. PortsToronto anticipates hiring a consultant for this work by the end of 2023.

4e. Pre-Clearance Update

Mr. Askew indicated that Pre-Clearance facilities are proceeding within the terminal building. Currently it is anticipated that these facilities will be open in September or October 2025. Arrangements with U.S. Customs and Border Protection (CBP) and a memorandum of understanding of how officers will work are underway. PortsToronto looks forward to the opening of the facility and the opportunities for new destinations that come with it.

4f. Groundside Operations Update

Michael MacWilliam (PortsToronto) provided an update on groundside operations. Important points from his presentation were:

- PortsToronto is working closely with contractors implementing the BQNP to minimize disruptions to the airport and traffic impacting Eireann Quay and Queens Quay.
- PortsToronto continues to provide access for vehicles to the Islands due to an outage by the City's vehicle ferry. It is anticipated that there will be less need for this service once the City's ferry returns to service this winter.
- PortsToronto is monitoring external construction activity on Lakeshore Boulevard and road restrictions which can compound traffic issues in the area, particularly projects impacting Stadium Road.
- The City installed a new speed camera on Eireann Quay for northbound traffic to dissuade speeding from the airport into the nearby community.
- PortsToronto recently coordinated the removal of weeds and other vegetation along the seawall. Although this was not on PortsToronto property, the team connected with City of Toronto Parks, Forestry & Recreation to remove this vegetation.
- PortsToronto will be removing the parking kiosk at the southwest corner of the parking lot on Stadium Road near the Western Gap. Initially PortsToronto thought it could be transported offsite however it is too

wide. There were discussions to barge it offsite to the Port Lands. Ultimately it was decided to disassemble it in place to remove it. This should be complete by the end of 2023.

- Stolport arranged for the repainting of the parking lot lines at the Stadium Road parking lot.
- PortsToronto will be conducting a new traffic survey with help from Dillon Consulting who led the last study in 2018. This study should be complete by September 2024.
- PortsToronto, Nieuport, and the Toronto Transit Commission (TTC) are collaborating on wayfinding enhancements for streetcar stops. Audible announcements have been added to the 511 Bathurst Streetcar for Billy Bishop Airport. The 509 Harbourfront Streetcar already had these in place.
- Additional wayfinding improvements using the TO360 signage is being installed in the tunnel pavilion to improve wayfinding for passengers as they exit the airport.
- Bird netting has been installed under the ferry passenger deck and Mainland Passenger Ferry Terminal to discourage birds nesting and lingering in these locations.
- PortsToronto is considering alternate docking locations for the ferry in situations where there are interruptions in service.
- Existing ferry ramp wall has been repaired. The airport is looking at a long-term redesign of the ramp.

The TICA representative inquired about alternate approaches being considered through the Marine Strategy to move people and vehicles to the Island. He inquired what percentage of vehicles travelling on the Marilyn Bell ferry are not going to the airport. Is there any program in place to reduce traffic the airport generates? Are there incentives for employees not to drive to the airport?

Mr. MacWilliam indicated PortsToronto has those numbers from when Stolport took over fee collection of Island crossings. He noted he receives a monthly report in absolute numbers and would be interested to see what the numbers have been this fall with the City's ferry out of service. PortsToronto doesn't have an incentive program to reduce vehicle use to the airport, however it is informally encouraged to carpool, take transit, and walk.

Mr. Askew added that anecdotally he observes many airport staff who walk, take public transit, and bike to work. Previous traffic studies have noted that the mode split of people walking, biking, and using public transit to the airport is among the highest in the country given its uniquely accessible location.

4g. Winter Operations Update

Chris Pearce (PortsToronto) provided an update on winter operations at Billy Bishop Airport. Important points from his presentation were:

- Three (3) new airfield maintenance staff have joined PortsToronto, bringing the team roster to fifteen (15) staff. This comprises three different crews. All the winter equipment is ready to go.
- Each year the airport's winter plan is reviewed to meet Transport Canada regulations.
- The airport is implementing a new wildlife management tool. It is remotely operated and battery-run giving it lots of flexibility to be deployed at different parts of the airport. Its colour scheme works to deter wildlife.
- The airport uses a variety of snow-clearing machinery including front-mount sweepers, plows, snowblowers, loaders, tractors, and spreaders. These solutions are different than road salt to avoid oxidization of the solution with aluminum aircraft.

4h. Emergency Management Update

Sylvain Thériault (PortsToronto) provided an update on the airport's Emergency Management. Important points from his presentation were:

- PortsToronto conducted a recent tabletop exercise to test its emergency response framework alongside City of Toronto emergency services. PortsToronto conducts two exercises each year. A full-scale exercise occurs in May and a tabletop exercise occurs in October. These exercises help ensure everyone at the airport and supporting emergency services are ready to respond if an incident occurs. These alternate between safety and security. Next year the May exercise will be a tabletop security exercise, and the October exercise will be a full-scale safety exercise.
- The October 16th tabletop exercise tested communications, interoperability between agencies, emergency operation coordination, and core business continuity if there was an incident. This tabletop involved an ORNGE PC12 which gave ORNGE the opportunity to test themselves if they were involved in an incident. Usually, air carriers are tested however this was a good opportunity to test ORNGE for their state of readiness.
- Since COVID-19, Transport Canada is getting more involvement in assessing exercises to ensure airports are at full strength and ready to respond.
- The Emergency Response Framework requested by Deputy Mayor Malik following last year's bomb scare met for the first time on November 8th. The purpose of this framework is to reduce the potential for a repeat of the confusion that arose during the bomb scare. Meetings continue to take place with the anticipated completion of the framework in January 2024. The framework will look at specific cases, such as a bomb scare or an aircraft, crashes in the water, to identify gaps in the response. The framework will establish a clearer lead agency for each type of emergencies if they are on the mainland or airport side of the Western Gap. One thing discussed which would be beneficial to know from the community is who cannot evacuate themselves in nearby buildings. The creation of the list is a Toronto Police and Toronto Fire initiative and the list would be kept by the condo or co-op association or concierge in order to help Toronto Fire when they arrive to assist with evacuations.

The BQNA representative thanked Sylvain and Deputy Mayor Malik for responding following the BQNA's follow-up meeting from the bomb scare to develop this emergency framework together.

Mr. Thériault noted that it is a good opportunity to identify gaps and improve communication pathways. He noted that while he was not at the airport at the time the incident occurred, however anecdotally he has heard the stories in the aftermath of the confusion.

The TICA representative noted that Toronto Police Service (TPS) struggled to provide clear information and denied access to buildings for a long time and hopes they were involved in the process.

Mr. Thériault confirmed TPS is involved in the Emergency Response Framework development. TPS conducted a debrief of the incident to identify mistakes and miscommunication to learn from the experience. Since then, TPS continues to work on streamlining communication between different specializations that may be activated at the same time during an incident.

4i. Nieuport Aviation Update

Ryan White (Nieuport) provided an update from Nieuport Aviation (the terminal operator). Important points from his presentation were:

- The release of the Destination Guide is intended to provide information to travelers visiting Toronto on restaurants and events. Information about the guide is available throughout the terminal on QR codes. It is intended as a living guide that evolves with the seasons. The guide supports the airport's role as a driver of tourism supporting the local economy.
- Nieuport has been involved in a month-long donation drive to the Daily Bread Food Bank (DBFB). The DBFB has seen a doubling of people using their services. Nieuport and PortsToronto are committed to connecting with people all over Canada and to the communities served. The total amount raised through the drive will be announced in early December.

- Nieuport and PortsToronto have sponsored the Bentway's winter skate – this begins December 16th.
- The airport received an honourable mention for sustainability. The airport remains committed to ongoing sustainability initiatives, notably recent projects such as the electrification of the Marilyn Bell ferry. Sustainability of transportation modes to reach the airport is also a big factor with many passengers travelling to and from the airport on foot, by bike, and public transportation.
- Nieuport has implemented a waste diversion program in the terminal since 2018 with Upack. From January to May 2023, 58 metric tons of waste has been diverted from the landfill.

The Waterfront BIA representation thanked PortsToronto and Nieuport for their leadership on water cleaning efforts. Work with the University of Toronto trash team has made a noticeable improvement in reducing waste at the water's edge. This improves the aesthetics of the area for visitors and indirectly supports businesses operating in the area.

The TICA representative asked if there are plans to reintroduce a meeting place such as a coffee shop for people waiting for passengers.

Mr. Askew responded that PortsToronto is in the process of determining what can be done with the space previously occupied by a coffee shop in the Mainland Passenger Ferry Terminal. He clarified that the Gateway Newstand and Mainland Passenger Ferry Terminal are managed by PortsToronto.

4j. Capital Program Update

Mr. Askew provided a brief Capital Program update on behalf of Bojan Drakul. Important points from his presentation were:

- PortsToronto continues to value the input from the CLC on finding projects that help benefit the community while lessening impacts of this work.
- PortsToronto projects go through a Facility Alteration Permit process to review safety and integrate requirements to mitigate noise and lighting disturbances. These are integrated into the contracts that are tendered for contractors.
- Work has begun on ways the airport can comply with RESA. Next week the project consultant will be inspecting the ends of the runways requiring RESA. No detailed work has been developed yet, the project is currently in the documentation and context establishment stage.

The YQNA representative noted that overnight construction is a concern for the community and requested that annual lifecycle program like asphalt maintenance or routine maintenance programs be grouped together where possible. He noted the success of the 2016 airfield upgrade barging operations. He also suggested looking into noise reduction methodologies that can be used related to overnight work.

Mr. Askew noted that PortsToronto is open to consolidating works. Mr. Drakul has previously discussed at the last CLC that the airport tries to complete as much work during the day as it can as it is safer and comes at a lower cost. Some work, however, conflicts with operations requiring it to take place overnight. All works programs go through the Facility Alteration Permit process. For the airfield rehabilitation program in 2016, the economics of scale worked to implement barging however even bundled projects can be cost prohibitive to barging. The airport continues to maintain a toolkit of approaches to construction.

M#52-A3 Noise Subcommittee to discuss noise reduction methodologies related to construction work.

5. Business Arising

Mr. Furneaux noted that LURA will circulate potential dates for CLC meetings in 2024. These dates will follow the historical pattern of taking place in February, May, September, and November.

The YQNA representative noted that he prefers in-person meetings over virtual meetings but recognizes that it

appears more representatives are able to attend virtually. He requested that consideration be given to having two in-person meetings next year.

Mr. Furneaux noted that LURA will recommend which meetings could be in-person or virtual. These would likely be either or both the May and September meetings.

M#52-A4 LURA to share proposed CLC meeting dates for 2024 for confirmation.

Appendix A – Meeting Agenda

Billy Bishop Toronto City Airport Community Liaison Committee Meeting # 52

November 22, 2023

6:30 p.m. – 8:30 p.m.

Virtual

Zoom

AGENDA

- 6:30 Welcome (Alexander Furneaux)
- 6:35 Review of Meeting Minutes and Action Items (Alexander Furneaux)
- 6:40 Bathurst Quay Neighbourhood Plan Update (Bryan Bowen – Guest)
- 7:00 Airport Operations Updates (Michael Antle, Michael MacWilliam, and Chris Pearce)
- 7:30 Capital Program Updates (Bojan Drakul)
- 7:50 Environment and Outreach Update (Deb Wilson & Juhi)
- 8:00 CLC Member Updates
- 8:15 Air Quality Study Update (BQNA & Angela Homewood)
- 8:25 Business Arising
- 8:30 Adjourn

Materials Sent in Advance

- CLC Action Items

Appendix B – Bathurst Quay Neighbourhood Plan Update

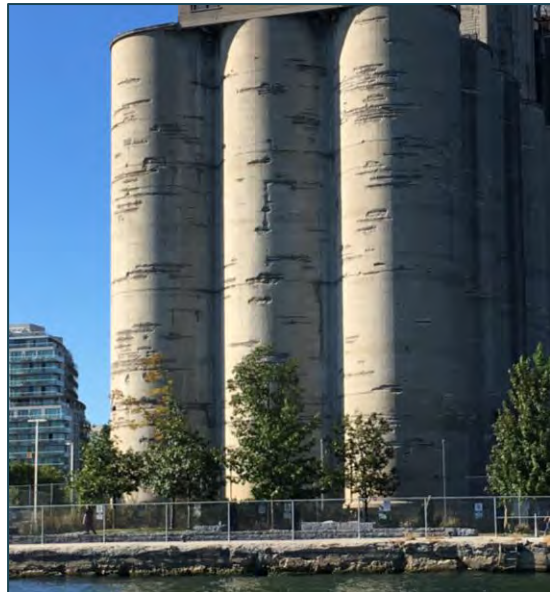
Bathurst Quay Neighbourhood Plan Revitalization Projects

Transforming underutilized public property and buildings into waterfront park, cultural and artistic programming space.

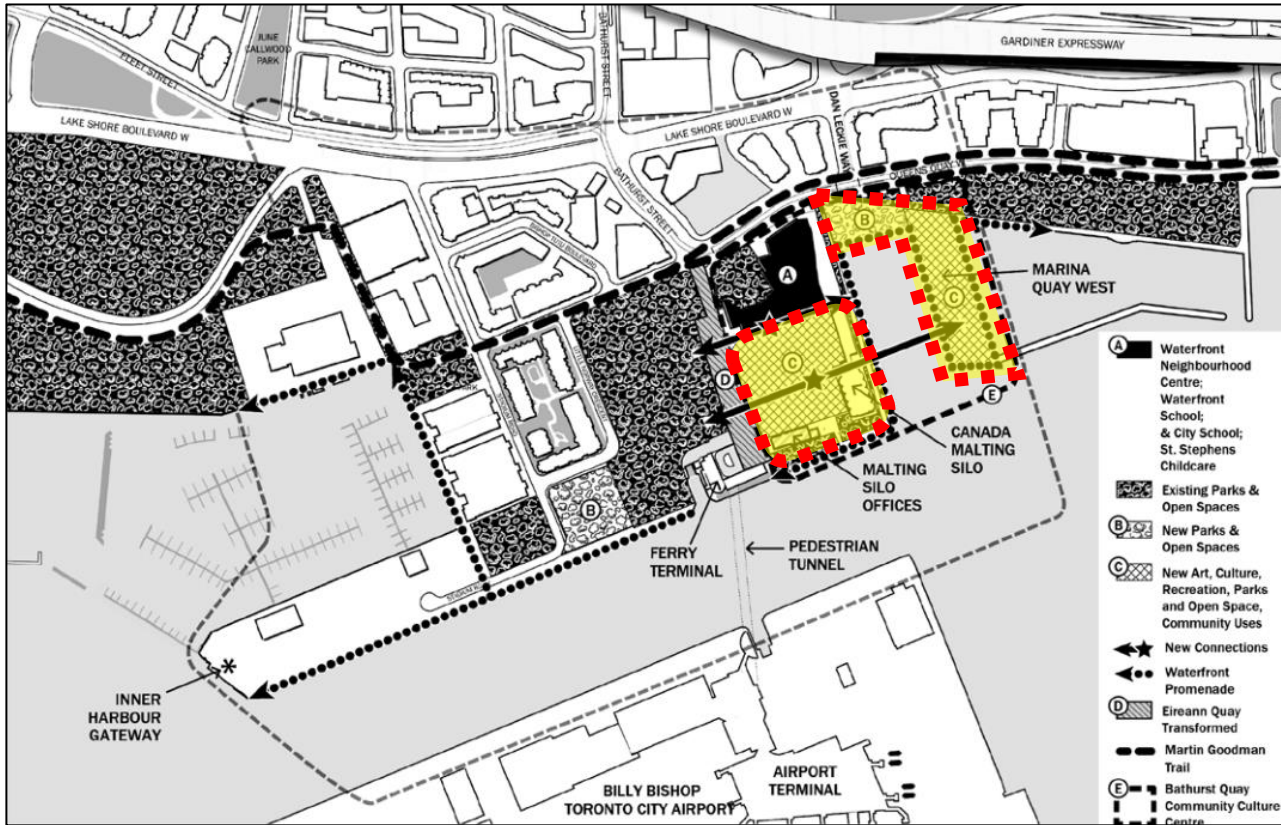
November 2023 Project Update



Where we started: public waterfront property in decline.



The 2017 Bathurst Quay Neighbourhood Plan: a call to action.



BQNP Framework Plan (2018 adoption in Official Plan)



Approved by City Council in 2017, the Bathurst Quay Neighbourhood Plan (BQNP) directed City staff to develop and implement a multi-phase, multi-partner approach to revitalizing derelict City-owned waterfront property in the Bathurst Quay neighbourhood.

The 'BQNP': a transformative plan made up of many co-ordinated parts.



CURRENT PROJECTS COMPLETED & UNDERWAY:

Canada Malting Silo Property Revitalization

1. Environmental remediation and approvals: *complete*
2. Dockwall and water's edge promenade: *complete*
3. Airport infrastructure reduction: *complete*
4. Historic silo rehabilitation: *90% complete*
5. New arts and cultural centre: *60% complete*
6. Streetscape improvements: *complete*
7. Bathurst Quay Common: *Under construction. Opening Fall 2024*



NEXT PROJECT GETTING UNDERWAY:

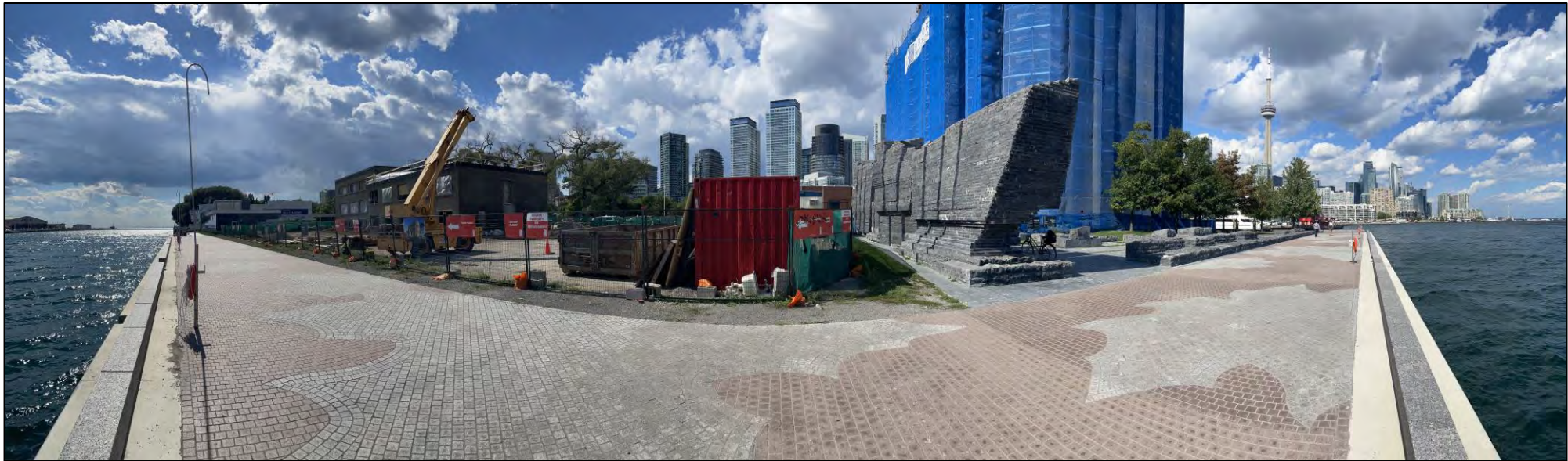
Spadina Pier

Phased delivery of a new park and event space.
Consultation launched in Fall 2023.

Phase 1 'base park' improvements planned to break ground late 2024.

www.toronto.ca/spadinapier

Dockwall restoration and water's edge promenade



Construction started October 2019. Project completed December 2020.

Canada Malting Silo Rehabilitation: Repair & Re-purpose



Extensive concrete damage posed public safety risk and barrier to site revitalization.

Engineering: Moon-Matz Ltd.
Heritage Architecture: ERA Architects

Canada Malting Silo Rehabilitation: a restored Toronto landmark.



South silo repairs now complete.

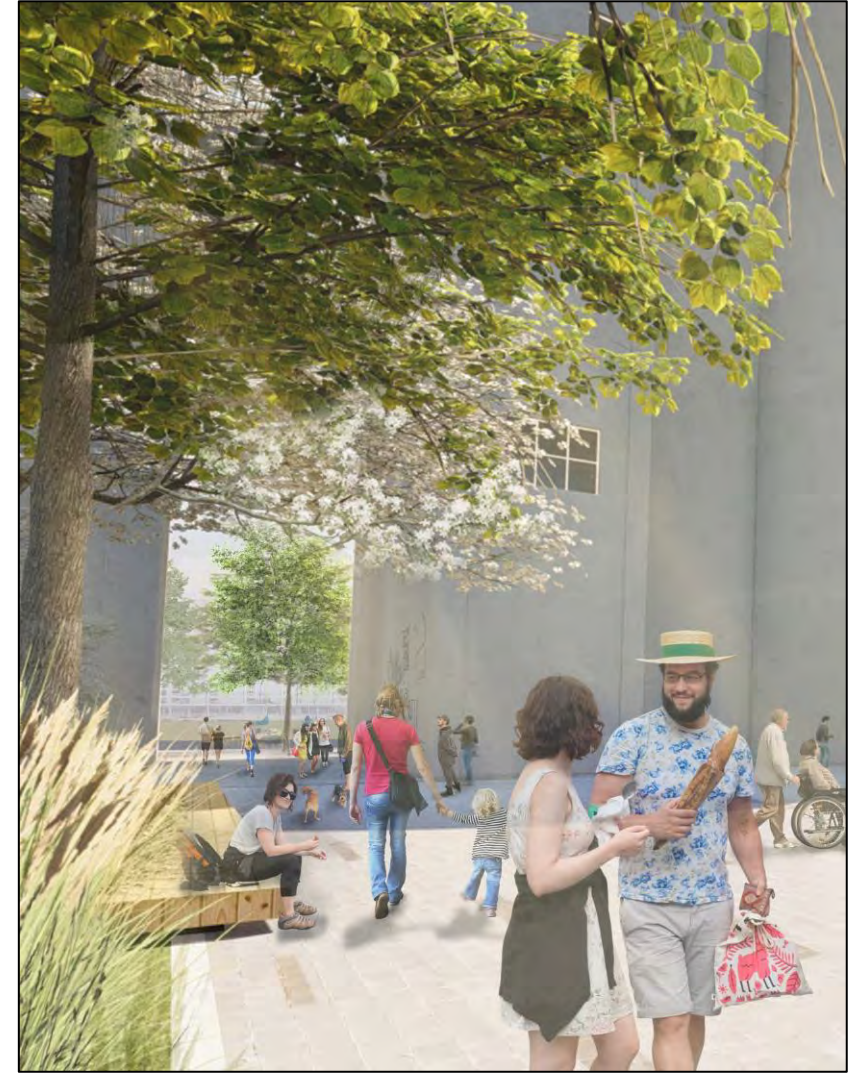
North silo repairs started early 2023 and will finish by Spring 2024.

City is exploring with OCAD possible adaptive re-use of north silo as exhibition space.

A walkway between the silos connecting the new park to the slip.



Demolition to create roughed in silo 'portal'.



At completion in 2024:
a public walkway through the silos.

Restoration of iconic logo currently underway.

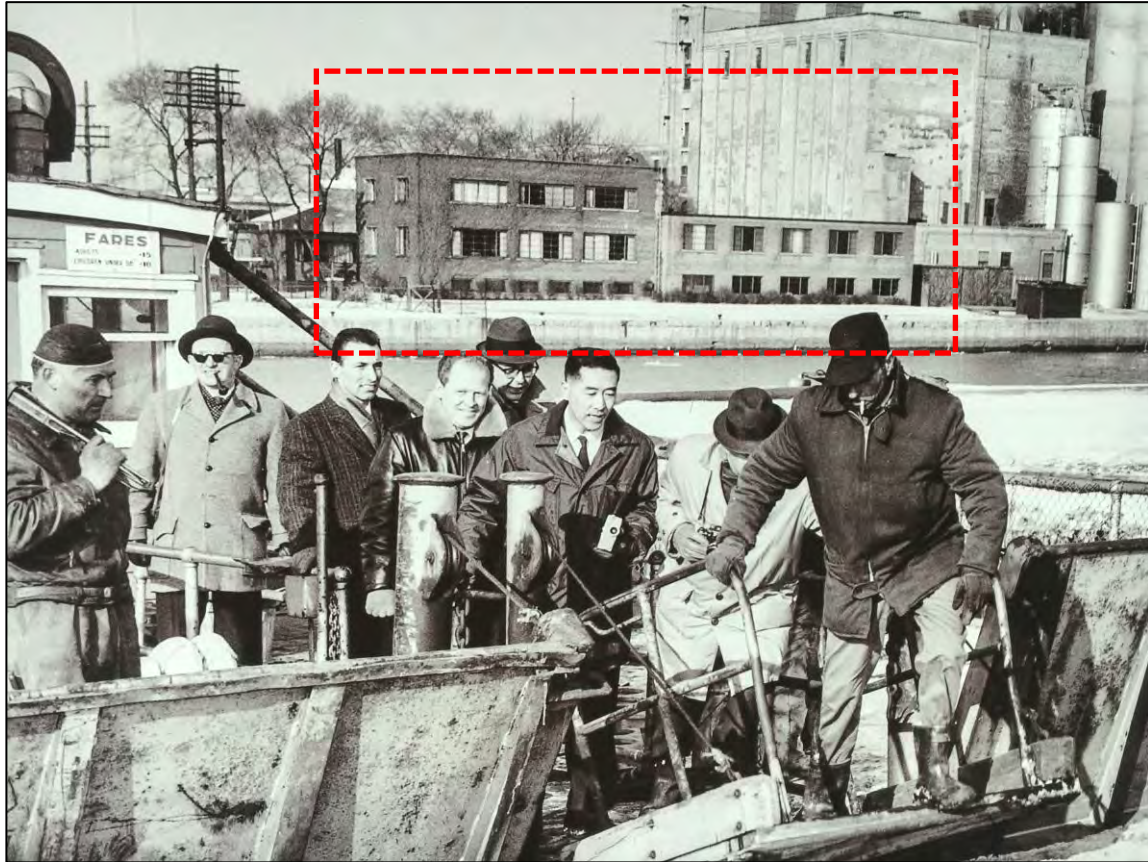


The original tar paper installation.

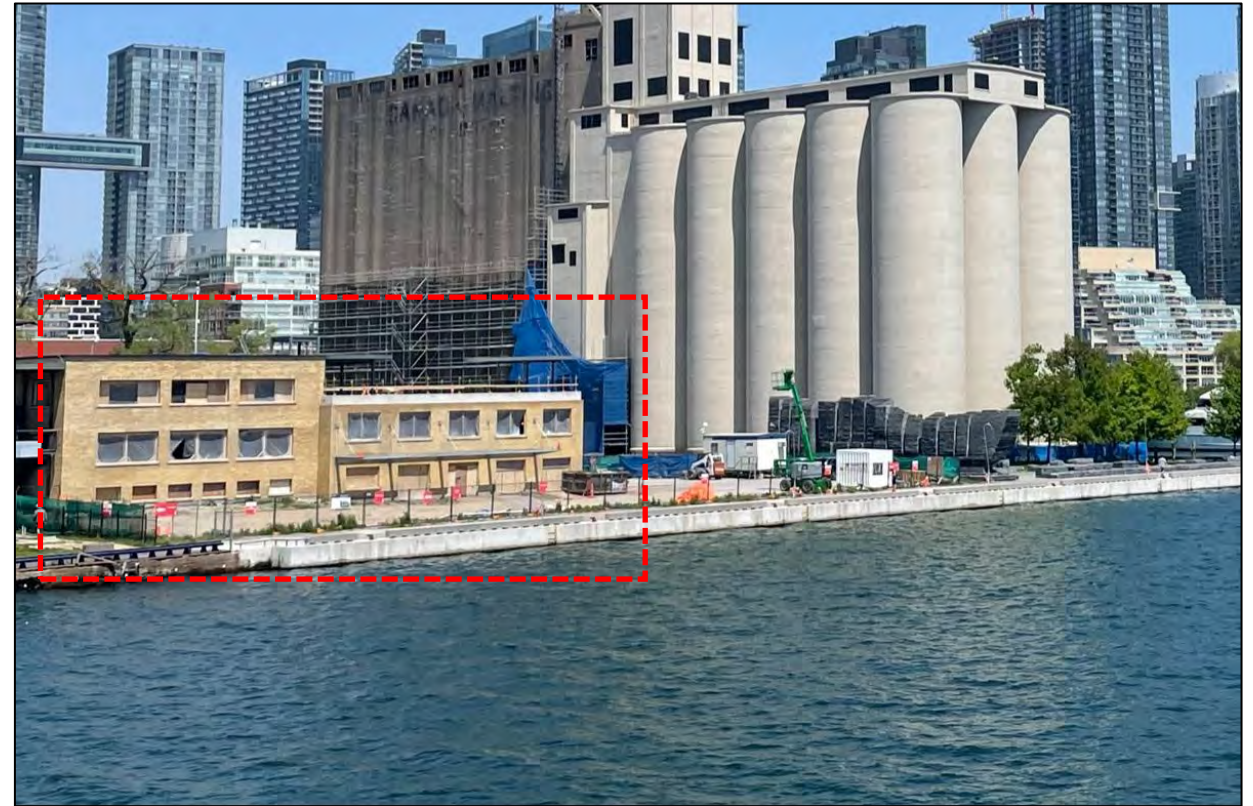


A mock-up for full replacement of both logos.

The Corleck Building. A Hub for Arts, Culture & Heritage.



1950's: former national headquarters of the
Canada Malting Company.



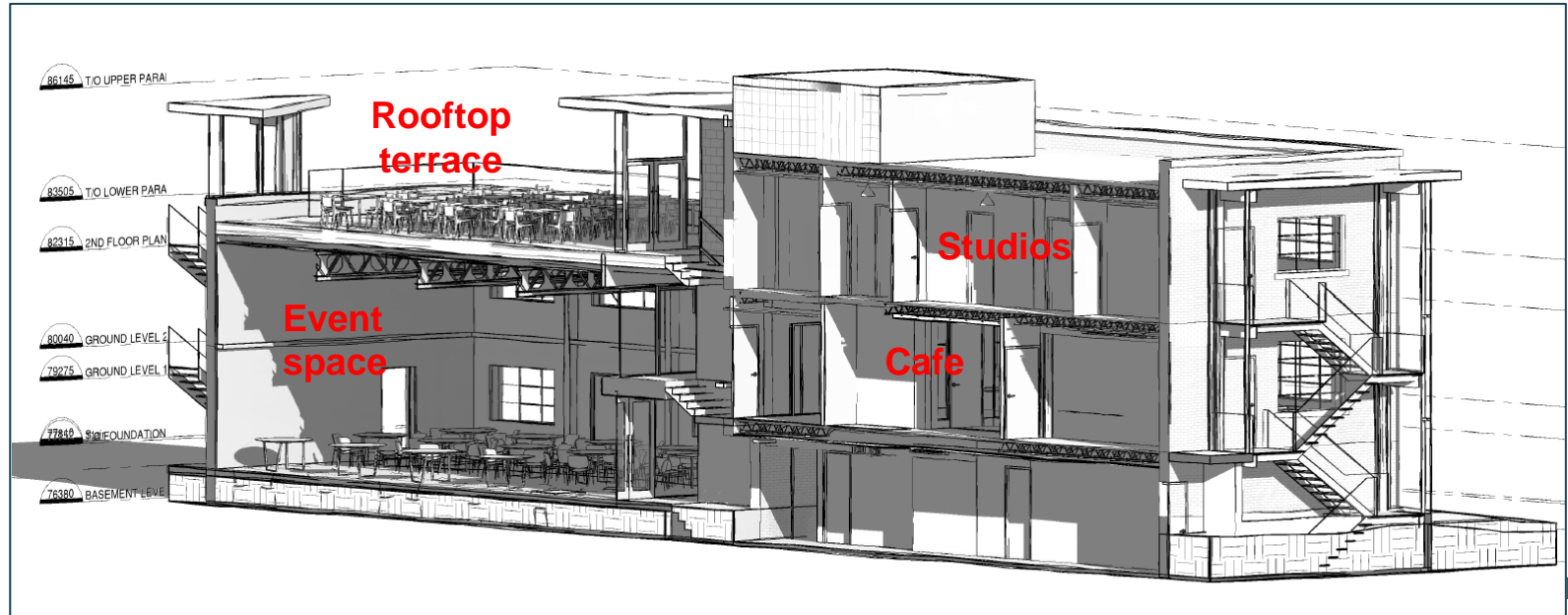
Present: transformation of a derelict building into a waterfront
centre for arts, culture and heritage by non-profit
Canada Ireland Foundation.

'The Corleck' Building. Led by Canada Ireland Foundation.



Construction began in November 2021.

Architect: Kearns Mancini



A new public park – ‘Bathurst Quay Common’ - ties it all together.



One connecting public realm layer.
Two distinct outdoor rooms.

Designed by PFS Studio.

Precedents & inspiration: a welcoming, flexible, urban public space.



The silos transformed into an illuminated waterfront beacon.



Lights installed with construction of Bathurst Quay Common'.
Operational with the park opening in Fall 2024.

Lighting design by Ombrages.

'Bathurst Quay Common' construction progress: November 2023.



Demolition and excavation nearly complete. Concrete footings to commence in November 2023.

The park remains on schedule to open in Fall 2024.

Streetscape improvements and StreetArtTO mural now complete.



Streetscape improvements and StreetArtTO mural now complete.



Re-imagining Spadina Pier: strategic two-stage delivery.



Recent consultation and multimedia projection at Spadina Pier.



September 2023 'pop-up' consultation event.



Multimedia projection on the silos from Spadina Pier.

For more information:

City of Toronto web pages:

[Bathurst Quay Common](#)

[Spadina Pier](#)

Video recordings:

[June 16, 2021 Public Meeting](#)

[November 2, 2021 Phase 2 construction ground-breaking event](#)

[April 2023 Project Update \(courtesy of Deputy Mayor McKelvie\)](#)

Media coverage:

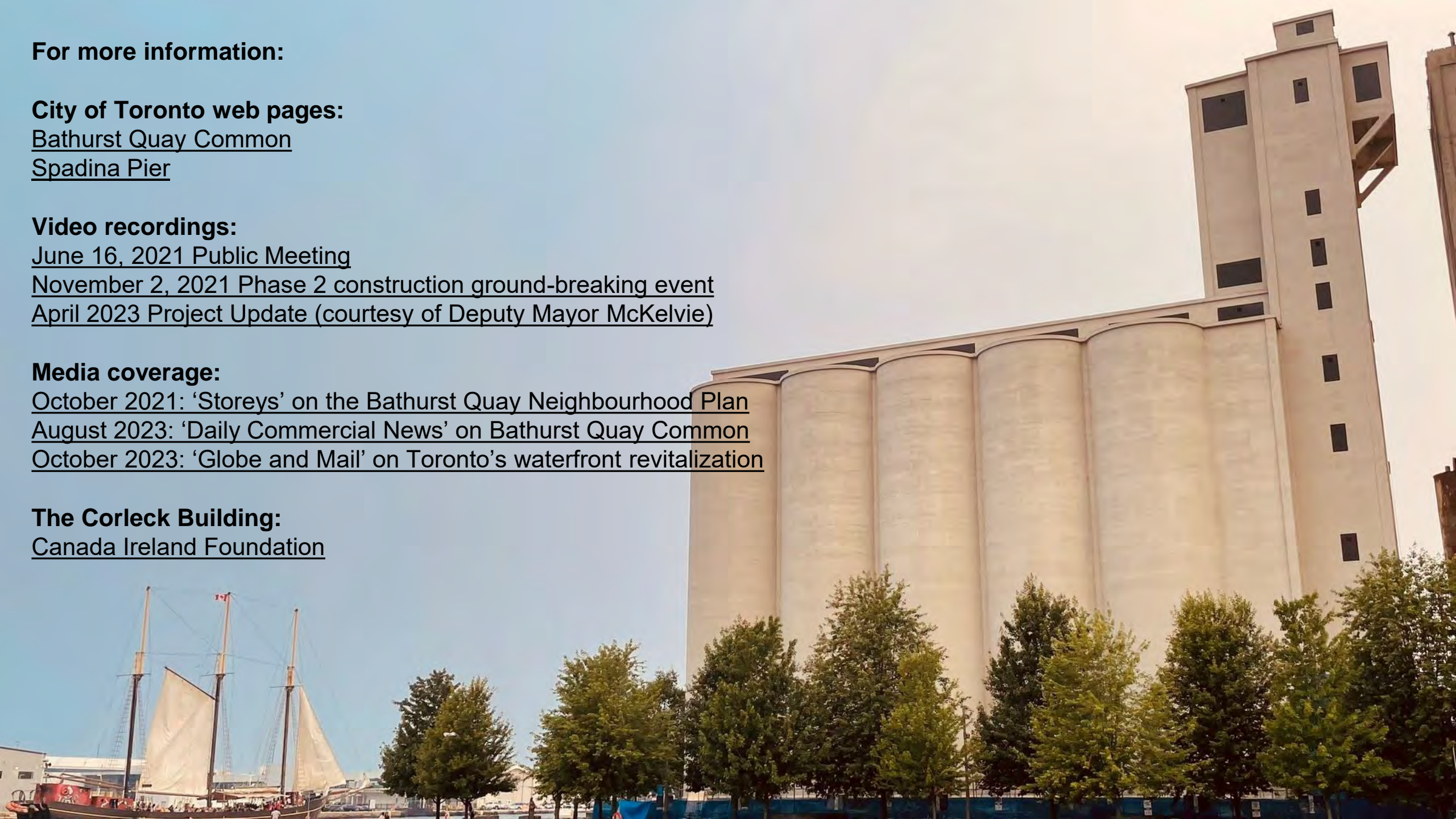
[October 2021: 'Storeys' on the Bathurst Quay Neighbourhood Plan](#)

[August 2023: 'Daily Commercial News' on Bathurst Quay Common](#)

[October 2023: 'Globe and Mail' on Toronto's waterfront revitalization](#)

The Corleck Building:

[Canada Ireland Foundation](#)





Thank you.

Bryan Bowen
bryan.bowen@toronto.ca
647-462-5935

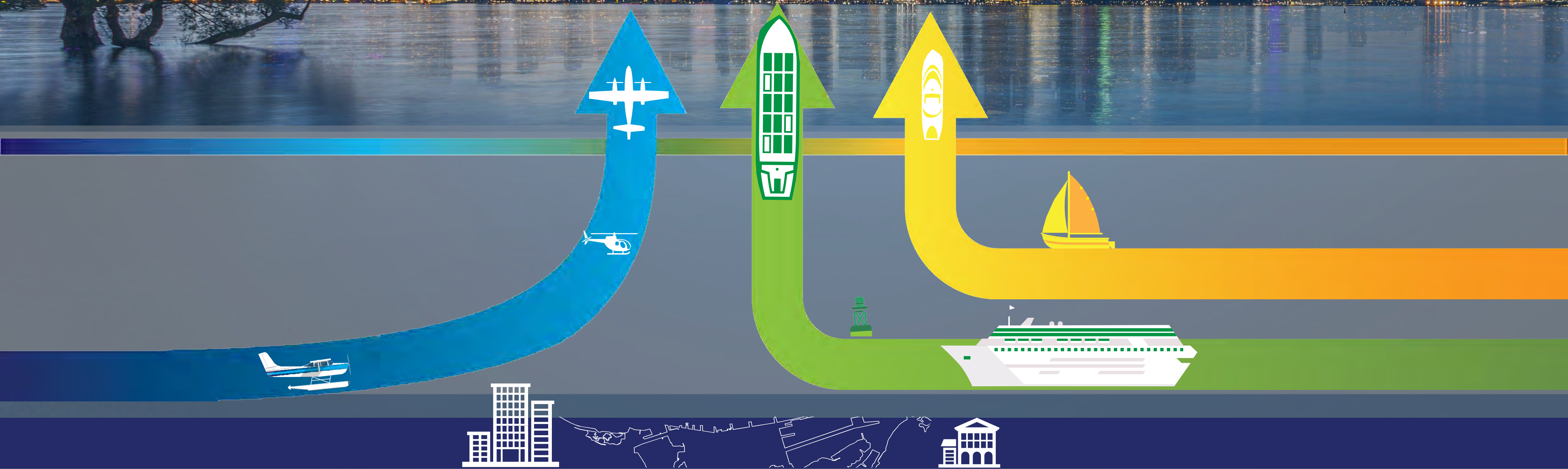
Appendix C – Airport Updates Presentation

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Community Liaison Committee Updates

Billy Bishop Toronto City Airport

November 22nd, 2023



ESG Update to Community Liaison Committee

Presented by Juhi Matta



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Contents

ESG: An Overview	03
ESG Focus Areas	08
Key Initiatives	12



Who Cares Wins: An Overview of ESG

- Sustainability refers to humankind meeting its economic needs without overburdening the environment or weakening societies
- The term ESG – Environment, Social and Governance – was first used in a 2005 report by the UN Global Compact
- The notion of ESG began in the financial industry and its surrounding policy discussions involving financial regulation and financial sector sustainability
- For non-financial firms, ESG is primarily used in an investor/stakeholder relations capacity
- As of 2022, 91% of Canadian N200 companies reported on Sustainability or ESG performance¹

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¹ <https://kpmg.com/ca/en/home/services/environmental-social-and-governance.html>

ESG Focus Areas

- Climate Action
- Waste Management
- Water & Effluents
- Accessibility
- Customer Satisfaction
- Diversity, Equity & Inclusion
- Occupational Health & Safety
- Human Rights
- Noise Management
- Responsible Marketing
- Safety & Security
- Business Continuity
- Data Privacy & Cybersecurity
- Innovation
- Risk Management
- Regulatory Management & Compliance

We welcome your input on areas that Billy Bishop Airport should focus its efforts, funding and communication on. Please reach out to me at jmatta@portstoronto.com



Key Initiatives

- Net Zero Pathway
- Airport Carbon Accreditation
- Indirect Emissions Measurement & Reduction
- Climate Risk and Opportunity Assessment & Reporting
- Consolidated ESG Report
- Baseline Establishment for ESG Metrics
- Performance Improvement Targets
- Indirect Impact Assessment & Improvement



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General Updates, Master Plan Updates, Noise Study Updates

Presented by Michael Michael Antle

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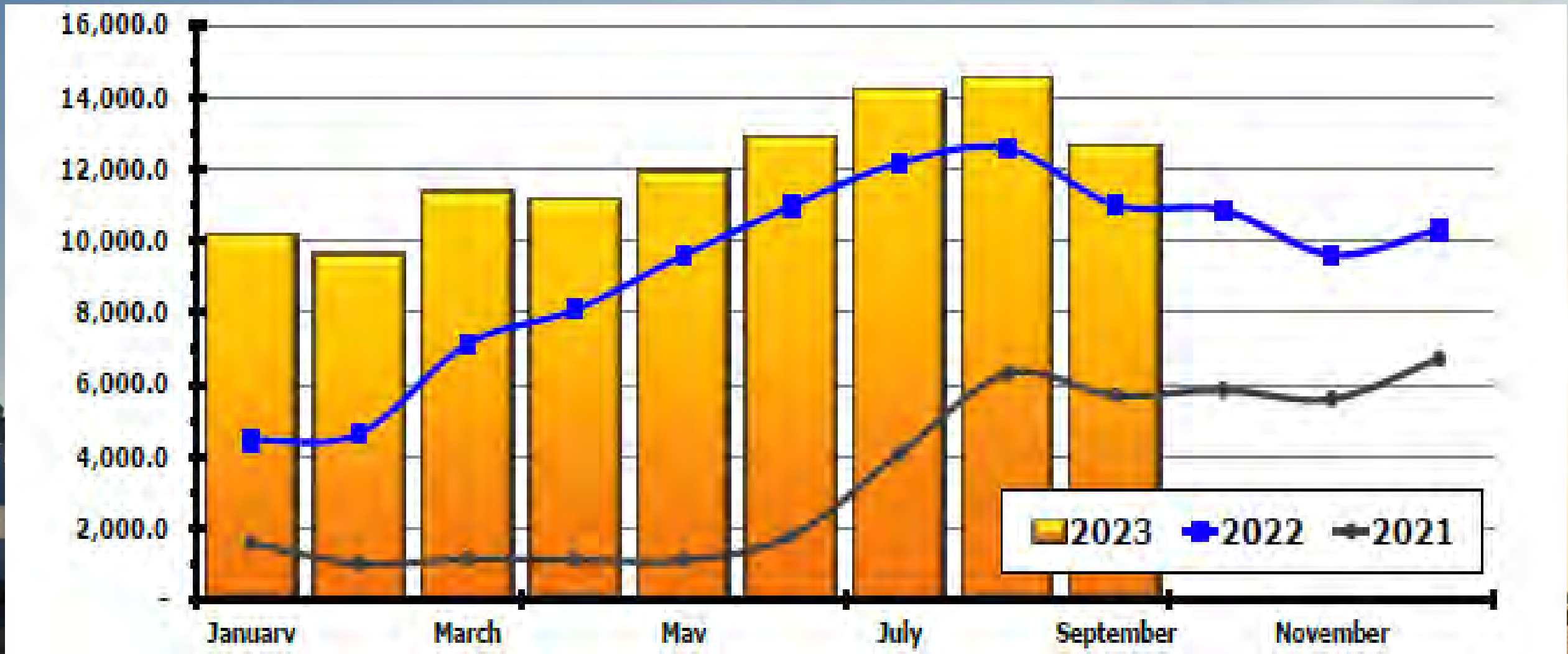
Billy Bishop Toronto City Airport (YTZ)

- Passenger and Aircraft Movement Updates
- Medevac flights
- Q400 movements
- Noise sub-committee update
- Master plan
- ASQ review
- Airline updates

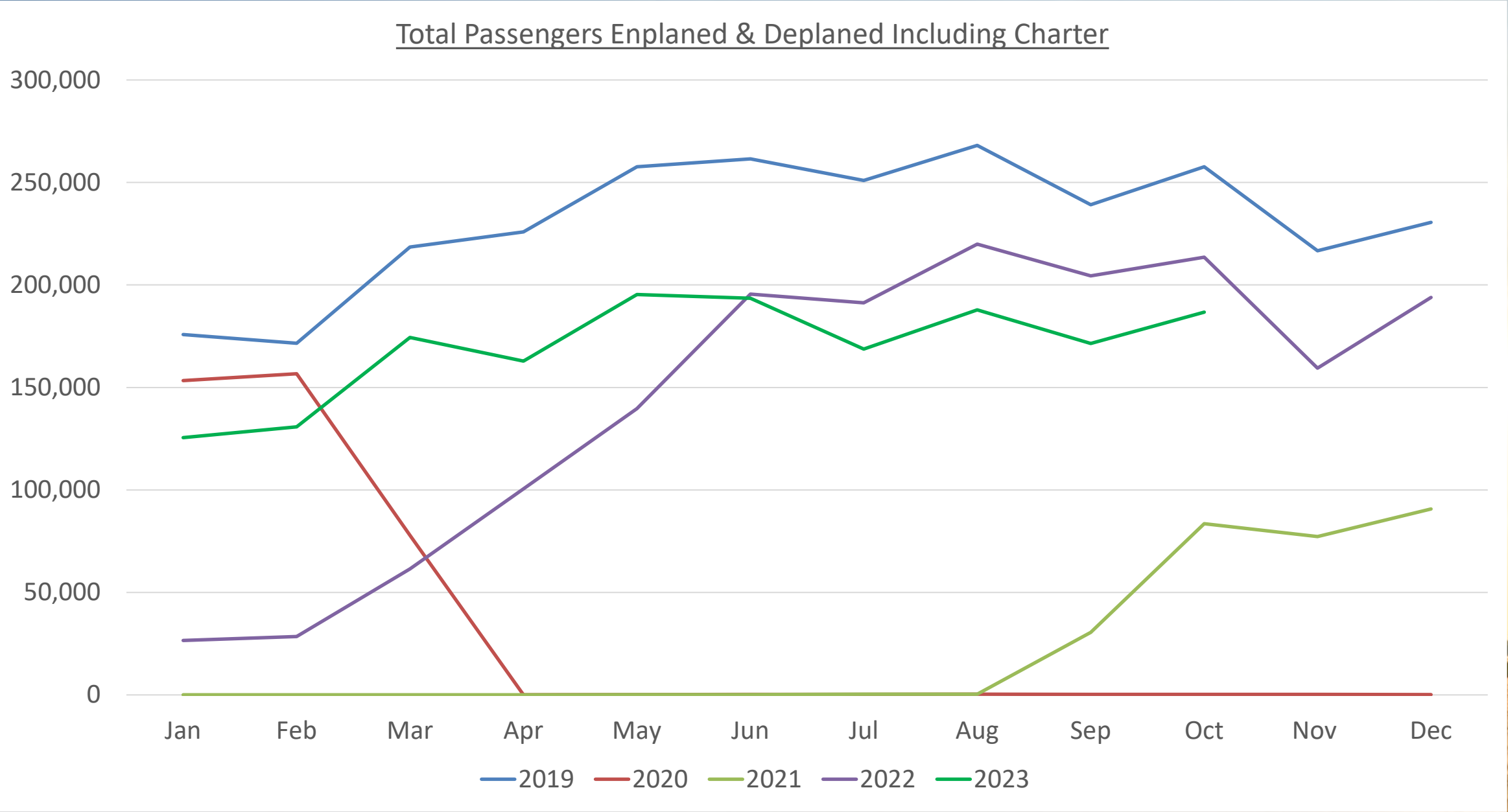


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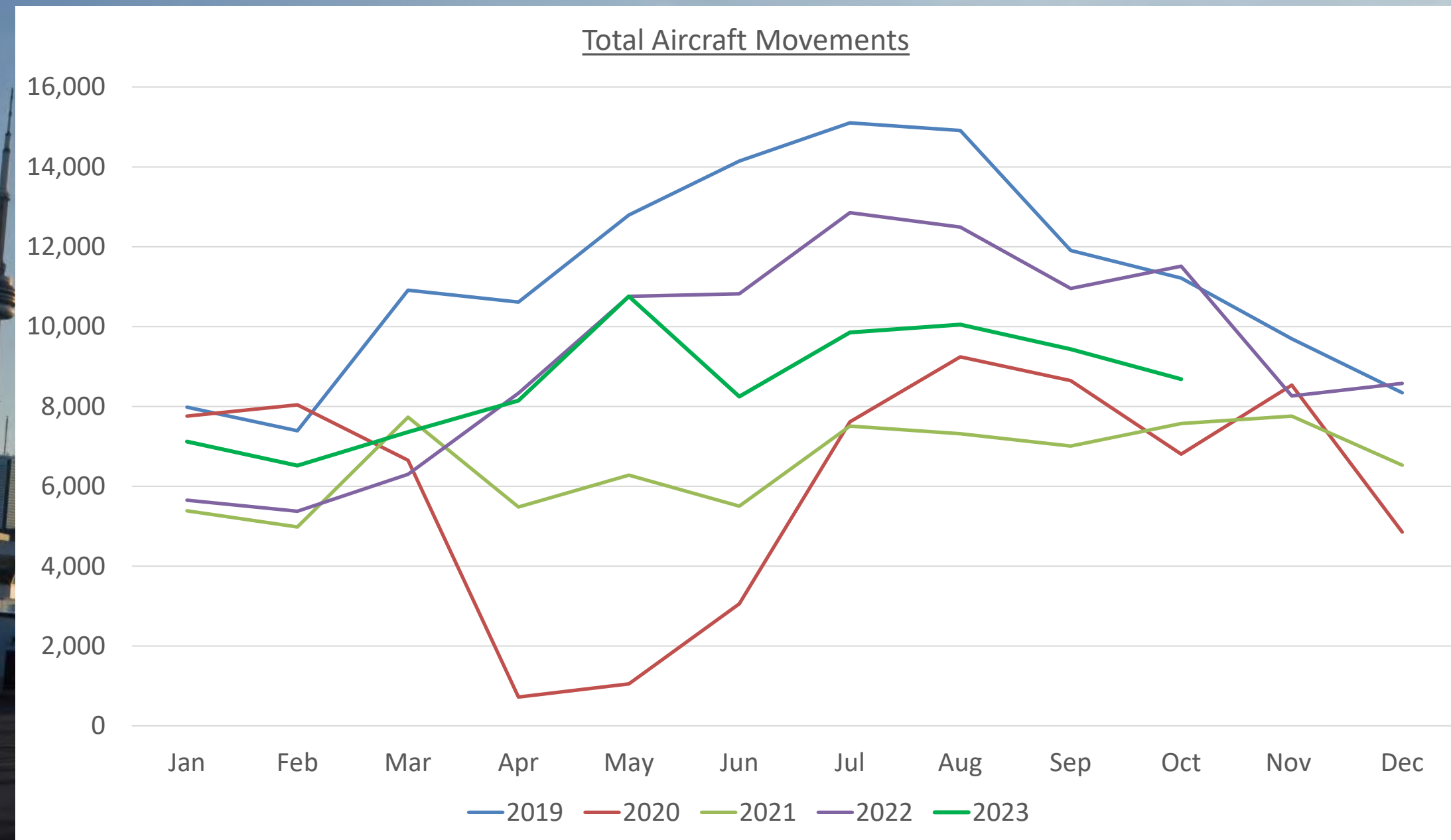
Canadian Airports Passenger Traffic (000s)



Billy Bishop Toronto City Airport Passenger Traffic



Billy Bishop Toronto City Airport Aircraft Movements



Billy Bishop Toronto City Airport Recap

	August 2023 vs 2019	YTD 2023 vs 2019
Total Passengers	72%	73%
Total Aircraft Movements	77%	74%

Q400 movements 2023

Month	Porter	ACA Jazz
January	2843	715
February	2583	712
March	3149	788
April	3080	680
May	3248	728
June	3082	464
July	3192	476
August	3246	480
September	3009	668
October	2863	656
November	2994	792
December		

Noise updates

- Ground noise study, all equipment testing at the airport is complete.
- Local building testing is being scheduled. 2 Participating households so far.
- Require a minimum of 3. Still need to send out letters to secure additional locales.
- NMSC recommendations – need a decision on funding DBZ output readings. Side note DBZ will be included as part of Ground Noise study.



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ASQ Airport Survey Questionnaire

- ACI oversight.
- Participation from a wide range of airports. Usual based on passenger volumes.



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Airline Update

- Connect Airlines
- ACA/Jazz
- Porter
- Slots



Air Quality Study Update

Presented by Angela Homewood

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Bathurst Quay Neighbourhood Air Quality Study

At the October 17 working group meeting, the U of T research team walked the committee through a draft power point designed for the public meeting being planned for Q1 2024.

An overview of the types of pollutants, guidelines and regulations which sets the background for the research study, including indoor and outdoor influences. In particular, what is PM2.5 and UFPs, how they differ, associated impacts, and findings to report out.

U of T advised that findings align with ICAO and other similar studies, with the main message related to airport activities showing the comparison between airplane take-offs and other activities, and how what happens at the airport is consistent with other findings.

Next meeting (late Nov/early Dec) will be to discuss recommendations based on the findings and next steps to plan for the public meeting to encourage productive dialogue.

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2024 Airport Master Plan

PortsToronto committed to updating the Airport Master Plan every 5 years, which is the reason why PortsToronto is undertaking this work starting in late 2023 with a new Master Plan intended to be finalized and published in late 2024.

The Master Plan process will be the avenue to consult and engage with agencies, indigenous interests, community groups, airport stakeholders, interested parties and the public on RESA, the Master Plan review and Managed Growth Strategy, and the elements of the New Agreement.

The consultation and engagement plan will outline key touchpoints throughout the process that will provide opportunities to engage with subject matter experts working on the technical elements, including community concerns associated with airport operations.

Similar to our previous Master Plan, an external consultant is being hired to be the Project Management Lead, via a government procurement process which was posted on Nov 15.

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Preclearance Update

Presented by Warren Askew



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Groundside Operations

Presented by Michael McWilliam



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Billy Bishop Toronto City Airport (YTZ)

- Groundside Update
- Stadium Road
- Traffic Survey
- TTC/TO 360 Signage
- Ferry Operations



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Groundside Update

- BQNA / Malting Site Activity Progressing well. Most works are contained to work site foot print. Minimal impact to surrounding areas.
- City Ferry Outage continues into Dec. BBTCA continuing to provide vehicle access to Toronto Islands.
- Utility construction in surrounding community and associated road restrictions proving a challenge.
- Speed Camera installed on Eireann Quay Northbound.



Stadium Road

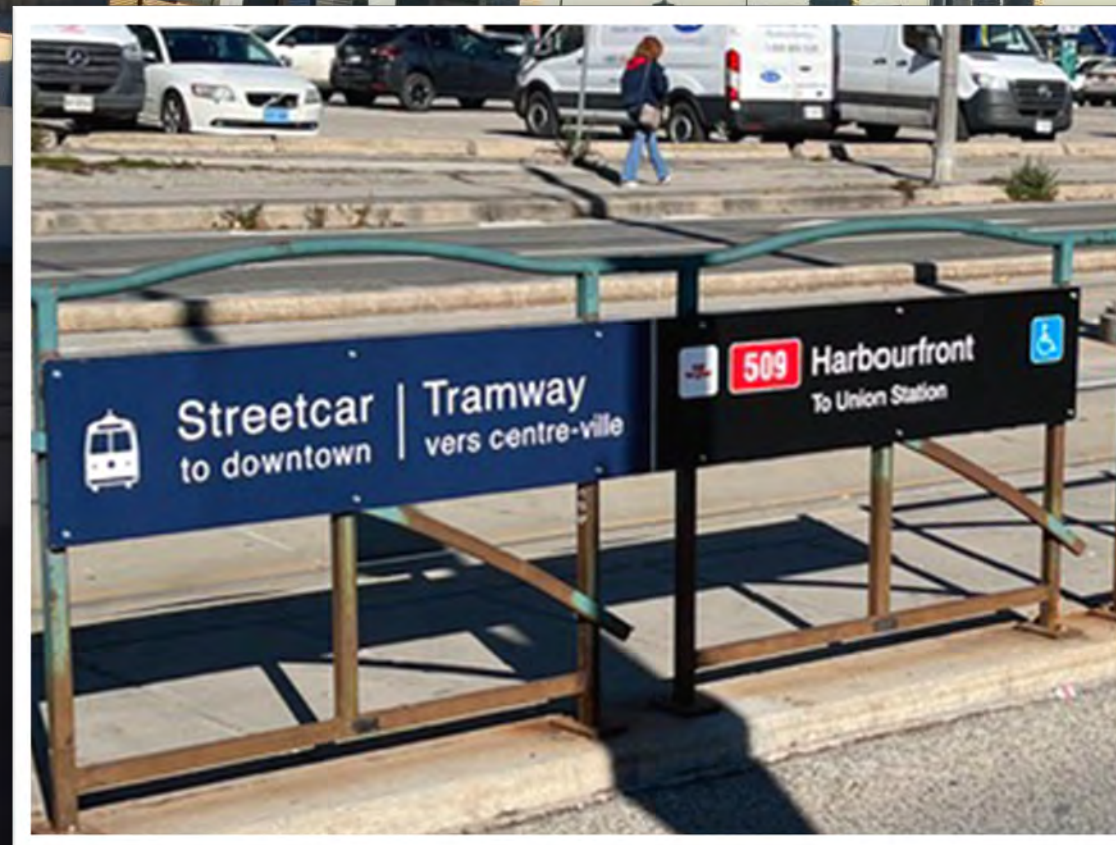
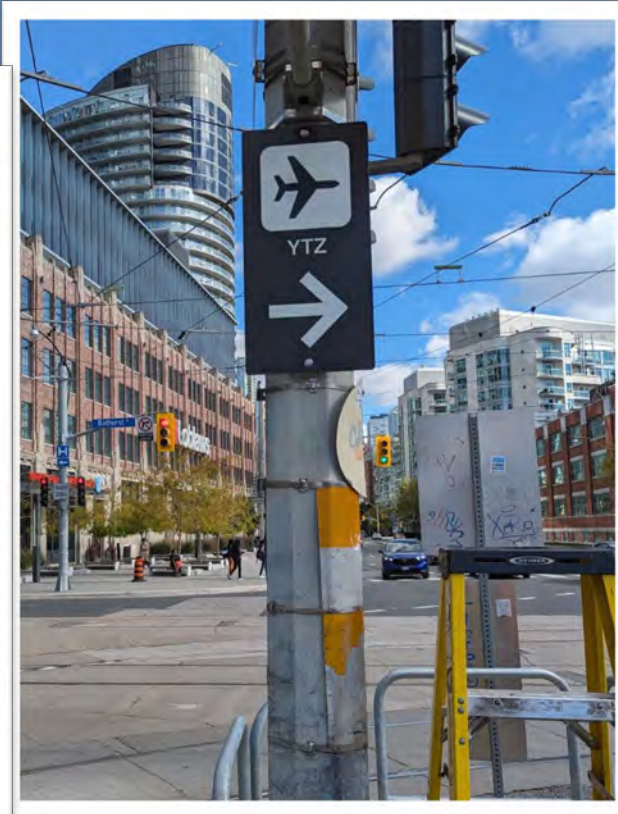
- Per community request, engaged COT Parks and Recreation for weed removal along city owned portion of seawall.
- Continue to work on removal of Kiosk building from property. Initial thought was to truck off site intact but is too wide. Changing approach to likely demolition on site and truck away. Target removal before the end of the year.
- Looking to repaint lot sometime this year weather permitting.

Traffic Survey

- Dillon Consulting engaged again to conduct traffic and passenger counts. Similar to previous studies completed for BBTCA in 2018.
- Trying to complete a sample by the end of November and another in June of next year.
- Targeting September 2024 for report completion



TTC/TO 360 Signage



- Nieuport/Ports Toronto/TTC have been collaborating on wayfinding enhancements to for TTC Streetcar Stop.
- Audible announcements for BBA stop added to southbound 511 Bathurst Stop. Matches 509 Harbourfront line routes.
- TO 360 Signage to be installed by Tunnel Pavilion exit to aid travelers.



WATERFRONT

- Streetscars and Buses**
 - Local service
 - Two-Minute Network
 - Regular service
 - Limited service
 - Network service
 - Express Network
 - Community Bus
- Accessibility**
 - Station exit
 - Barrier-free station exit
 - Accessible ramp
 - Bicycle ramp
 - Elevator
 - Excavator
 - Stairs
- Transportation**
 - Cycle route
 - Taxi station
 - Streetcar stop
 - Bus stop
 - Taxi stand
 - Skyway
 - Barrier-free station entrance
- Points of Interest**
 - Buddhist temple
 - Christian church
 - Cinema
 - Fire station
 - Health clinic
 - Hindu temple
 - Hospital
 - Hotel
 - Jewish synagogue
 - Library
 - Museum / Gallery
 - Medic venue
 - Muslim mosque
 - Orthodox church
 - Other place of worship
 - Performing arts
 - Police station
 - Restaurant
 - Retail
 - Retail 'big box'
 - Stish gardens



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Ferry Operations

- Marilyn Bell Ferry continues to be the primary ferry in service. Electrical propulsion system continues to operate within design parameters.
- Bird netting installed to deter nesting under the passenger deck on both vessels. Also installed under the MPTF Canopy.
- Brainstorming possible ferry docking contingency locations.
- Existing Ferry Ramp Improvements being investigated.

Airport & Winter Operations Updates

Presented by Chris Pearce



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Airport Operations Update



Winter Ops

- 3 New Airfield Maintenance Staff for winter ops, 15 total
- Equipment serviced & ready for the winter season
- Winter Plan reviewed, amended, distributed
- Annual Winter Briefing complete – Nov 3



Wildlife Management

- New wildlife tool implemented
- New wildlife prevention netting installed



New Wildlife Tool



Winter Equipment



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Winter Equipment



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Emergency Planning Overview

Presented by Sylvain Thériault



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TOPICS

Will Cover two topics of interest

1. Airport Emergency Planning
 - a) Recent Tabletop Exercise
2. Emergency Response Framework



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Tabletop Exercise Operation Red-Yellow



Exercise Ops Red-Yellow

- Annually, the Airport conducts two separate exercises
- One Full Scale (May) & One Tabletop (October)
- Alternate between Safety and Security.
- Done to ensure we remain in a state of readiness and address any issues.
- On the 16th of October, we conducted our Safety Tabletop Exercise.
- **Goals:** Test communications, EOC activation, Interoperability, ORNGE & Nieuport ECC activation, and Business Continuity.



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Exercise Ops Red/Yellow

The Tabletop exercise had a twist as we simulated an incident with an ORNGE PC12.

- Gave ORNGE an opportunity to test their state of readiness

Participants included representative from:

- Airport Staff from PortsToronto
- ORNGE
- BBTCA FD, TPS, TFS, and Toronto Paramedics
- NavCan
- Nieuport
- Air Canada & Porter Airlines
- CBSA
- Transport Canada to assess the exercise



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Emergency Response Framework



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Emergency Response Framework

The Creation of a response framework was requested by Deputy Mayor Ausma Malik.

The task of developing the framework was assigned to Toronto Emergency Management.

The First Official Meeting occurred in the Airport EOC on November 8th

Meetings will continue on a regular basis until the work is completed.



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Emergency Response Framework

Purpose

- Provide information to develop a scenario-based Response Framework.
- Documentation of roles and existing plans and processes in emergencies.
- Identify gaps which require further planning among agencies.
- Provide City senior leadership and Ward 10 Councillor with a quick reference for the roles, activities, and site coordination for each scenario.



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Emergency Response Framework

Purpose

- Identifying lead and support agencies.
- Document supporting plans and processes that are activated during a response.
- Will also develop recommendations for public education messages/ campaigns as part of steady-state efforts to raise awareness.



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Questions

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An aerial photograph of Toronto, Canada, showing the city skyline with the CN Tower, the airport tarmac, and the surrounding water. The image is used as a background for a presentation slide.

Nieuport Aviation

CLC 52 update

November 20, 2023

Destination guide

Launched October 30, 2023

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YOUR GATEWAY TO DOWNTOWN TORONTO





Daily Bread Donation drive

Announced November 1, 2023

Bentway Winter Skate sponsorship

From December to February, 2023





**Sustainability
recognition from
Airports Going Green
Announced November 9, 2023**



Waste diversion program
Ongoing in terminal since 2018



Capital Program Updates

Presented by Bojan Drakul



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Works Update

Projects activities inherently have impacts on the surroundings.

At Ports Toronto projects are reviewed for impact on environment and community. Including but not limited to environment, safety to workers and community, traffic management and acoustic and vibration monitoring and mitigation, and airside impacts.

Before project implementation, consultations are conducted with stakeholders before final decisions are made on mitigation methods based on regulations. The Facility Alteration Permit (FAP) process includes review of the safety plan of project contractors to make sure their understanding of the projects and their organization safety preparedness on Ports Toronto projects.

The logo for Billy Bishop Toronto City Airport. It features the words "BILLY BISHOP" in a large, bold, white sans-serif font. Below this, "TORONTO CITY AIRPORT" is written in a smaller, white sans-serif font. A blue curved arrow points from the right side of the "BISHOP" text towards the top right corner of the slide.

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Capital Update

Total Number of Projects in 2023	81
Total Number of Active Projects in Q3 2023	49
Total Number of Substantially performed Projects in Q3 2023	8

One example of a multi-year large project is the Ship Channel Bridge rehab anticipated for completion Q4 2025. Currently the North and South approach spans rehabilitation is expected to be substantially performed by end of December 2023.

Tender will be issued this year for the structural steel repairs and portion of mechanical and electrical repairs and construction activity to following Q4 2024.



RESA Update

The Runway End Safety Areas (RESA) Study has been started, and the consultant will be conducting a brief field survey next week to locate and measure features from the runway threshold out to the seawall and around the runway ends.

This work will be primarily to verify certain features and is not intended to be detailed. The collection of documents is nearly complete, and the first analyses are underway.



Thank You